

ATTENDEES

- Match Commissioner – Chair
- Match Commissioner Assistant
- Senior Host Union Representative
- Venue Security Manager
- Match Press Officer
- Senior Match Doctor

If present (if not, should be informed immediately)

- Tournament Director
- Tournament Medical Officer
- World Rugby Media Manager

Agenda

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| 1. | Time check. |
| 2. | Match Commissioner to establish exact details of crisis through reports from staff present. |
| 3. | Identification of those already aware of the crisis situation. |
| 4. | Identification of those who should be immediately informed of the situation. |
| 5. | Identification of regular reports and updates required on situation (e.g., emergency services, hospitals, team management, team hotel, etc.). |
| 6. | Procedure and prioritisation for communication of crisis situation. |
| 7. | Confirmation of communication procedures to be followed internally and publicly. |
| 8. | Time to be set for next update meeting. |